

**ZAVALA CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA**

NOTICE OF PUBLIC MEETING  
DECEMBER 2, 2025

**POSTED**  
This 24 day of November, 2025  
At 10:50 o'clock, A M  
**MICHELLE B. URRABAZO**  
County Clerk, Zavala County, Texas  
By A. Lora

***MASKS RECOMMENDED***

NOTICE IS HEREBY GIVEN PURSUANT TO THE REQUIREMENTS OF SECTION 551.001 ET SEQ., TEXAS GOVERNMENT CODE, THAT THE BOARD OF DIRECTORS OF THE ZAVALA CENTRAL APPRAISAL DISTRICT WILL MEET IN REGULAR SESSION, **TUESDAY, DECEMBER 2, 2025 AT 6:00 P.M.** AT THE OFFICE OF THE ZAVALA CENTRAL APPRAISAL DISTRICT, 323 W ZAVALA ST., CRYSTAL CITY TEXAS. THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER
2. ROLL CALL AND ESTABLISHMENT OF A QUORUM
3. MOMENT OF REFLECTION
4. WELCOME OF VISITORS
5. AUDIENCE TO PATRONS
6. PUBLIC COMMENTS (3 MINUTES PER SPEAKER – NO DISCUSSION OR ACTION)
  
7. ACTION ITEMS:
  - 7.1 CONSIDER FOR APPROVAL MINUTES FROM THE SPECIAL MEETING HELD ON SEPTEMBER 23, 2025.
  - 7.2 CONSIDER FOR APPROVAL CONTRACT RENEWAL WITH CAPITOL APPRAISAL GROUP FOR APPRAISAL SERVICES.
  - 7.3 CONSIDER FOR APPROVAL ADVERTISING FOR REQUESTS FOR PROPOSALS FOR APPRAISAL SERVICES
  - 7.4 CONSIDERATION OF CHIEF APPRAISER EVALUATION
  - 7.5 CLOSED SESSION: THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION AS AUTHORIZED BY THE OPEN MEETING ACT, TEXAS GOVERNMENT CODE, CHAPTER 551.074; CONSIDERATION OF CHIEF APPRAISER EVALUATION
  - 7.6 OPEN SESSION: THE BOARD OF DIRECTORS WILL MEET IN OPEN SESSION AS AUTHORIZED BY THE OPEN MEETING ACT, TEXAS GOVERNMENT CODE, CHAPTER 551.074; APPROVAL OF CHIEF APPRAISER EVALUATION
  - 7.7 CONSIDER FOR APPROVAL BY RESOLUTION TEXAS SMARTBUY MEMBERSHIP
  
8. CHIEF APPRAISER'S REPORT
  - SEPTEMBER AND OCTOBER 2025 TAX COLLECTION REPORT
  - SEPTEMBER AND OCTOBER 2025 FINANCIAL REPORT
  - 2025 THIRD QUARTER SUPPLEMENT REPORT
  - APPRAISERS CONDUCTING FIELD WORK WITHIN CRYSTAL CITY ISD BOUNDARIES, WHICH INCLUDES CITY OF CRYSTAL CITY
  - ENTITIES HAVE SUBMITTED VOTING ENTITLEMENT RESOLUTIONS FOR BOARD MEMBER NOMINATIONS

*No-Quorum*

REPAIRS DONE TO 2014 CHEVROLET TRUCK, DISCUSSION ON FUTURE  
REPLACEMENT

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E, including but not to consultation with counsel under section 551.071 and certain personnel matters under section 551.074. Before any closed meeting is convened, the presiding officer will publicly identify the Section or Sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meetings.

9. BOARD REQUESTS FOR FUTURE AGENDA ITEMS  
(NO ACTION OR DISCUSSION MAY OCCUR DURING THIS AGENDA ITEM)

10. ADJOURN

  
YOLANDA C. LAVENANT – CCA, RPA, RTA  
CHIEF APPRAISER

CERTIFICATE OF POSTING

I, Yolanda C. Lavenant, Chief Appraiser of the Zavala Central Appraisal District, do hereby certify that on the 24<sup>th</sup> day of November 2025 at 11:01, this notice of meeting was posted at the districts office., 323 W. Zavala St., Crystal City, Texas 78839 at a place readily accessible to the general public at all time for 72 continuous hours prior to the meeting, filed with the Zavala County Clerk for posting by the Clerk at the Zavala County Courthouse and in compliance with the Texas Open Meeting Act.