

Zavala County Appraisal District is accepting applications for the position of Appraiser.

Applicants must have a high school diploma, College hours or Associates Degree a plus.

Applicants must have reliable transportation and a valid Texas Driver's License.

Applicants will Register with Texas Department of Licensing and Regulation and commit to obtain their Registered Professional Appraiser (RPA) license.

Applicants must be computer proficient (Excel, Word, GIS, etc.) and be able to interact with taxpayers in a friendly courteous and professional manner. Applicant must have strong customer service skills and have good practical math abilities. Must have strong attention to detail and organizational skills.

Appraisal responsibilities include field inspection of properties, data collection and data entry, answer taxpayer inquiries, and be able to defend values before the Appraisal Review Board.

The position is a non-exempt with some overtime work available during our busy season to meet deadlines. Applicants must conduct themselves in a professional ethical manner and maintain a professional demeanor and image (attire). Applicant must be physically able to work in inclement weather (Heat, Cold, Rain etc.) and able to multi-task. Regular and consistent attendance is required and must be able to attend educational and training courses.

The applicant will receive on the job training to perform the appraisal responsibilities listed above and will be supervised under the direct supervision of the Chief Appraiser and Lead Appraiser.

The position includes benefit package.

Final candidate must pass a background check.

Applications and resumes accepted until the position is filled and can be mailed to the Attention of Chief Appraiser, Zavala County Appraisal District, 323 W. Zavala St., Crystal city, TX 78839.

Applications are available on our website at: www.zavalacad.com

Equal opportunity employer